



DIPARTIMENTO DI ARCHITETTURA

**OBJECT: Call for Visiting Researcher / Fellowship within the Project Excellent University Departments**

**THE HEAD OF DEPARTMENT**

- REFERRING to the General Bylaws of the Alma Mater University of Bologna, issued with the Rector's Decree n. 1203 in December 13, 2011 and subsequent amendments, published on GURI n.162 in July 13, 2017;
- CONSIDERED the resolution of the Department Council of the 17 September 2021 relating to the call for Visiting researcher/fellowship;
- WHEREAS it is necessary to open the call for selection of temporary visiting researcher;
- VERIFIED the financial coverage in the budget of the departments;
- CONSIDERING the guidelines on the selection procedure for calls for visiting researcher, approved by the competent academic authorities;

**DECREES**

the following call as approved, in compliance with the program of actions within the framework project "Departments of Excellence" MIUR l.n. 232 in December 11, 2016 and D.M.262/17 in May 11, 2017),

**Title of Project: Knowledge representation as background and result of a process of reconstruction of architectural heritage**

**Submission deadline 30/11/2021**

**Art. 1 - Purpose, objective and requirements**

The *Alma Mater Studiorum* – University of Bologna – Department of Architecture (hereinafter "Department"), in the framework of the Project Excellent University Departments, funded by the Italian Ministry of Instruction, University and Research, (MIUR l.n. 232 in December 11, 2016 and D.M.262/17 in May 11, 2017), with the aim of fostering the internationalization of research in the

ALMA MATER STUDIORUM - UNIVERSITÀ DI BOLOGNA

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Departments, publishes the present call, concerning **n. 1 Visiting Researcher/Fellowships for Foreign Scholar(s)** invited to carry out research activities within the Department's facilities.

The *Fellowship* shall allow a strong scientific interaction between the invited foreign scholars and Professors/Researchers of the Department with regard to the priorities identified in the Project of Excellent University Departments (see Annex I). This interaction shall be developed especially by means of the following activities: joint organization of workshops, lectures and events of scientific nature within the Department; drafting joint scientific manuscripts; joint participation to calls for European and international projects.

The Visiting Researcher Fellowship will focus his/her research in:

- Visual communication and knowledge management;
- Representation of knowledge;
- Visualization of outputs of reconstruction process.

The selected *Visiting Researcher* shall also hold a seminar on his/her research activities, which will be mainly addressed to Master Degree Students, PhD candidates and research fellows of the Department.

### **Art. 2 - Compensation and related taxes**

The compensation is calculated according to the type of contract (long or short visiting) as well as it is depending on the qualification defined by European Commission "Towards a European framework for research careers" for a total amount maximum of 3.000€. The sum is to be considered a gross amount (taxes in Italy are 30%).

The *Visiting Researcher/Fellow* will be entitled to receive a lump sum compensation (one time) covering travel and transfer expenses, room and board for a total amount of 1.000 EUR (visa costs will be reimbursed separately).

All amounts are inclusive of deductions required by law from the University and the payee (IRAP, INPS, INAIL). The net payable amounts may be correctly established only after the payee has chosen his/her preferred method of taxation, namely:

- a) lump-sum taxation;
- b) mixed taxation in the light of international conventions against double taxation.

If option b) is chosen, for the fee payment it will be necessary to produce a certifications attesting the fiscal residence, issued by the competent tax authority of the country of residence.

- access the items and information technology resources of the Department and the "G. Michelucci" library (<http://www.DA.unibo.it/it/biblioteca>).

### **Art. 3 - Time Frame and Application form**

The period of the stay is of 2 weeks from 01/02/2022 to 30/06/2022.

The period of stay shall be continuous in order to achieve a fruitful interaction with the Professors and Researchers of the Department.

The application shall include all required documents and shall be uploaded by the candidate on the

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online platform: <https://personale.unibo.it/pol/welcome.htm?siteLanguage=en>  
**submission deadline 30/11/2022**

The application shall be submitted exclusively on-line; any document submitted through other channels will not be accepted. The application shall include:

1. personal and professional data of the Visiting Researcher;
2. a cover letter from a Professor/Researcher of the Department, including a short scientific biography of the Visiting Researcher;
3. a description of the reasons concerning the decision to conduct a research stay in Bologna, research activities to carry out, methodology and expected results, Professors/Researchers of the Department with whom the applicant wants to collaborate;
4. the indication of two time frames for the stay, the chosen period of stay and an alternative option;
5. a scanned copy of the Visiting Researcher's passport (or other identity document) in course of validity;
6. Visiting Researcher's *curriculum vitae et studiorum* and list of publications (last 5 years);
7. title and abstract of the planned seminar for Master Degree Students, PhD candidates and research fellows of the DA that the Visiting Researcher shall hold.

### **Art. 4 - Selection criteria**

The applications will be evaluated by a Selection Committee appointed by the Department Council. The Committee will be tasked with the selection of the 3 best applications and the definition of the final ranking list within the deadline indicated by the Council.

The selection criteria are the following:

1. Academic and teaching expertise in Knowledge Management;
2. Academic and teaching expertise in Visual Communication;
3. Academic and teaching expertise in Digital/Visual Reconstruction of architectural heritage;
4. Academic and teaching expertise in Digital/Visual Reconstruction of archaeological heritage;

For each criterion, up to 25 points can be assigned. Only applications scoring at least 70/100 are eligible to be selected.

The Department reserves the right to select a lower number of candidates if the applications submitted do not satisfy the requested excellence requirements.

The commission will be composed by: Fabrizio I. Apollonio, Filippo Fantini, Federico Fallavollita;  
Alternate member: Alessandro Marata.

### **Art. 5 - Notification and acceptance of the selection**

The winning Visiting Researcher will be invited through a declaration by the Department Council and containing the scholar's first and family names, contacts, dates of stay within the DA, description of the planned activities and name of the proposing Professor. The deliberation will be published on the website [www.DA.unibo.it](http://www.DA.unibo.it).

The invitation will be formalized with a letter from the Head of Department's not later than

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10/12/2021.

Within one week of receipt of the invitation letter, the Visiting Researcher is required to formally accept the position by sending a confirmation message to:  
**[diparc.segreteriaamministrativa@unibo.it](mailto:diparc.segreteriaamministrativa@unibo.it)**

### **Art. 6 - Legal authorizations**

The Visiting Researcher's entry and residence in Italy are regulated by the Italian laws and the local authorities' regulations.

It is duty of the Visiting Researcher to obtain the visa and any other necessary authorization to stay Italy.

**In cases of inability to travel due to the prohibitions linked to the health emergency from Covid19, the collaboration must be postpone in agreement with the tutor professor Prof. Fabrizio I. Apollonio.**

**The access to the University premises are currently regulated by the l. n.133 of September 24, 2021, governing the use of green pass. More info can be requested from the e-mail address [diparc.segreteriaamministrativa@unibo.it](mailto:diparc.segreteriaamministrativa@unibo.it).**

### **Art. 7 - Insurance coverage (RCT)**

The Department will activate an insurance for civil liability and damages to third parties (RCT).

The RCT will be limited to the activities listed in the signed agreement with the Visiting Researcher and taking place within the Department's facilities.

The Fellowship does not provide for any right to benefit from the National Health Service coverage. Visiting Researchers are required to arrange on their own for their health and social security coverage.

### **Art. 8 - Personal data processing**

In compliance with European Rules 2016/679, The University is committed to respect the confidentiality of information provided by the candidate. All data provided will be used only for purpose connected with the selection and award of the research grant, in accordance with current regulations. In compliance with Articles 3 and 7 of Legislative Decree 33/2013, information, data, documents, including curriculum vitae, shall be published in an open format on the University website, section "Amministrazione Trasparente", and everyone has the right to know them, use and reuse them without restrictions, even for purposes other than this procedure, with the obligation to mention their source and to respect their integrity.

### **Art. 9 - Final paper**

At the end of the research stay, the Visiting Researcher shall provide:

- a final detailed report explaining the activities carried out and those to be completed (e.g.: participation to competitive European and international calls; submission of joint manuscripts);
- electronic copies of any final research product.

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In case of non-compliance the Visiting Researcher will not receive any compensation and will be excluded from the participation to further calls for *Visiting Researcher Fellowships* published by the Department as part of the Project Excellent University Departments.

In all case, in order to ensure a richness in research, no selected fellow will be allowed to participate for the call for Visiting Fellowship immediately following the one he/she applied for.

Flat-rate reimbursement will be authorized by the Department Council upon verification of the proper fulfilment of the required activities.

### **Art. 10 - Person in charge for the procedure**

As provided for Art.5 of Act 241/90, the person in charge for this selection procedure is Dr.ssa Annalena Esposito, Administration Manager of the Department.

### **Art. 11 - Publishing**

This call will be published on the website of the Alma Mater University of Bologna <https://bandi.unibo.it>

### **Art. 12 - Final rules**

All aspects not regulated by the present call are subject to applicable legal, statutory and regulatory procedures.

Documento sottoscritto con firma digitale ai sensi del D.Lgs 7 marzo 2005, n.82 e del D.P.C.M. 22 febbraio 2013 e ss.mm.ii

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